

School Grant Application Form

To be used for applications for grants to be made to schools, not to individual pupils.

Please refer to Guidance Notes on pages 5 & 6.

1	Name of school:
2	Contact person: Address: Post code:
3	Contact telephone number:
4	Contact email address:
5	What is the funding for? In so doing, please make specific reference to how what you are applying for fits in with the with the particular desire of the Trustees of The Areti Charitable Trust to advance in life and help children and young people living in challenging economic and social circumstances. Please also set out the type of activity to be undertaken and proposed location.

6	What is the age or Year Group of the children you wish to benefit and what learning objectives will be covered?
7	Please set out any associated expense such as mode of transport to the activity and cost.
8	How much money are you asking for from The Areti Charitable Trust?
9	What is the latest date by when you need the funding to be in place?
10	What is the total amount of funding required including funding from other sources?

11	Has your organisation applied to The Areti Charitable Trust before? YES / NO (delete as appropriate). If you have answered YES, please provide details:
12	Do you intend to raise money in any other ways not detailed elsewhere on this form? YES / NO (delete as appropriate). If you have answered YES, please provide details:
13	If your application is successful, the cheque should be made payable to:
14	How did you hear about The Areti Charitable Trust?
15	Please use this space to add in details of any other information you consider relevant
16	Signed: Print Name: Position in school: Date:

If you are successful in your application, we would like to contact you afterwards to ask for feedback and also photographs of any activities undertaken as a consequence of the grant awarded and so please confirm that we have your permission to publish such photographs and that any individual appearing in the photographs have also given their permission for the images to be published.

If you agree to this, please sign below:

Signed:

Print Name:

Position in school:

Date:

School Grant Application Form Guidance Notes

- 1 Please include the full name of the school. Individual Pupils seeking funding should use the Personal Grant Application Form.
- 2 Please give the name of the contact person and the address of the school including the post code.
- 3 Please give a contact telephone number.
- 4 Please provide an email address which we will use to contact you if we need to.
- 5 Please provide details of what you intend to use the funding for. The more detail that you can provide, the better. If you are able to itemise elements of funding please do so. If you are able to identify the expected benefits that would be brought by obtaining the funding, this will help the trustees to better understand your application. Remember that the trustees may not be familiar with the reason for your application.
- 6 Please provide details of the year group of the children you wish to benefit and what learning objectives will be covered.
- 7 Please set out any associated expenses such as mode of transport to the activity and the cost. If you wish to also claim for associated expenses, please mention this in box 8.
- 8 Please identify the total amount of funding required including details of funding from other individuals, organisations, money that the organisation is contributing itself or raising in another way.
- 9 It would be helpful for us to know when you have to book the activity in order for it to be secured.
- 10 If you have applied for other funding, whether successful or not, please provide:
 - the name(s) of the other potential funder(s),
 - the amount of money you applied for from each,
 - if a decision has already been notified to you: whether or not the application was successful and if it was, the amount actually awarded,
 - or the date by when you expect to hear from them?Failure to provide details of other applications for funding may invalidate your application.
- 11 Please provide details of any previous applications to The Areti Charitable Trust by your school, including date of application, purpose, amount applied for and the outcome of the application. Failure to provide details of other applications for funding may invalidate your application.
- 12 If you intend to raise money in any other ways, please provide details of how this money is to be raised, for example a contribution from your main fund or a fund raising event and how much you expect to raise by each method.
- 13 If successful, your funding will be paid by cheque, which should be paid in to a bank account, Please provide the full name of the account to which the cheque should be made payable.
- 14 Please help us by letting us know how you heard about The Areti Charitable Trust.
- 15 If you wish to attach any supporting information please do so, but be aware that lengthy documentation may be summarised for the trustees
- 16 An authorised signatory of your organisation must sign the application form, print their name, position in your school and date their signature.
- 17 We may contact you to request further information.

18 If you require assistance in completing your application form please contact:

Gary Rycroft
Joseph A Jones & Co Solicitors
6 Fenton Street
Lancaster
LA1 1TE

Phone: 01524 63371
Email: gary.rycroft@jajsolicitors.co.uk

19 Return your completed application form to:

Gary Rycroft (Clerk to the Trustees of The Areti Charitable Trust)
Joseph A Jones & Co Solicitors
6 Fenton Street
Lancaster
LA1 1TE